

Ateneo de Zamboanga University

Ateneo 100 years and Beyond

UNIVERSITY SECURITY OFFICE

La Purisima Street 7000 Zamboanga City, Philippines

Tel: (63) (62) 991-0871 local 1015 / 1016

Web Site: www.adzu.edu.ph

GATE PASS APPLICATION FOR CONCESSIONAIRES

Gate Pass Number: _____ [] New [] Renewal

Name of Applicant: _____

Name of Concessionaire outlet: _____

Address: _____ CP No.: _____ Landline: _____

Type of Vehicle: _____ Color: _____ Plate No.: _____

Conditions:

1. Gate pass stickers will be issued to concessionaires with vehicles used in bringing in food items and other goods to be sold.
2. Concessionaire delivery vehicles may enter the campus on designated time schedules as will be determined and agreed upon with the University administration. The No Parking policy is in effect.
3. External products which has no existing agreement to be sold in campus will not be allowed unless approved by the University administration. This includes the no Styrofoam policy of the university.
4. Loading and unloading of items must be done in designated areas only.
5. Gate pass stickers must be affixed preferably at the upper right portion of the windshield of a 4-wheeled vehicle and on the front mudguard for motorcycles.
6. Helmet (including back riders) and the muffler policy will be observed for motorcycles.
7. Loss or damage of gate pass must be reported to the USO supported by an affidavit duly notarized. A replacement fee will be charged and a new gate pass sticker will be issued.
8. Drivers of vehicles are expected to respect university authority including the security personnel. They bind themselves to obey rules and regulations on the following policies but not limited to it;
 - a. All vehicles entering the campus are subject to security check / full inspection
 - b. Illegal parking / Traffic obstruction / Exceeding the speed limit of 10 km/hr
 - c. Blowing of horns, helmet and muffler policy for motorcycles
 - d. Always give way to pedestrians / Turn off engine when temporarily parked
9. Vehicle violation tickets will be issued for any violation and with the following sanctions;
 - a. 1st and 2nd offense – warning
 - b. 3rd offense – Suspension of privilege for 1 week and reported to Administration
 - c. 4th offense- Blacklisted for 1 school year and reported to Administration
10. The University will not be held liable for any loss or damage to vehicles and personal items while inside the campus. Owners of motorcycles are advised to lock their motorcycles and to secure their helmets properly.

Requirements for application: *Renewal of application must comply with Nos. 3,4,5*

1. 1 pc. 2x2 photo of the owner
2. Photocopy of vehicle registration
3. List of authorized drivers and photo
4. Payment slip (issued by USO) and Official Receipt of payment for gate pass

I HAVE READ AND UNDERSTOOD FULLY THE CONDITIONS ABOVE AND I CONFORM WITH ALL THE PROVISIONS STATED THERIN. (Revised 5-9-17)

Applicant's Name and Signature

OR Number: _____

Approved

Date: _____