

**Ateneo de Zamboanga University**  
 School of Management and Accountancy  
 Accountancy Department

**RETENTION POLICY – BACHELOR OF SCIENCE IN ACCOUNTING INFORMATION SYSTEM**

Effective for Incoming Freshmen of School Year 2018 – 19 and thereafter

After admission to the BSAIS Program, the student, regardless of year level, must maintain good moral character at all times. He/She must adhere to the rules of conduct imposed by Ateneo in its College Student's Handbook. At the same time, he/she must adhere to the rules, regulations, and policies imposed by the School of Management and Accountancy. He/She shall always act in a manner that will uphold the honor, dignity, and prestige of the Ateneo de Zamboanga University and the Accountancy Program and must meet the following requirements to stay in the program and obtain the corresponding BSAIS degree:

Minimum GPA (overall and for every semester of study)	<b>1.75</b>
Minimum Final Grade:	
- In Accounting Education Courses:	<b>1.5</b>
ACCAPS 1      Accounting Internship	
ACCAPS 2      Accounting Thesis	
ACCIST 1      Accounting Information System	
ACCIST 2      IT Application Tools in Business	
ACCLAW 1      Law on Obligations and Contracts	
ACCLAW 2      Business Laws and Regulations	
ACCLAW 3      Regulatory Framework and Legal Issues in Business	
ACCTAX 1      Income Taxation	
ACCTAX 2      Business Tax	
BURMET 1      Accounting Research Methods	
BURMET 2      Statistical Analysis with Software Application	
BUSANA 1      Management Science	
BUSECO 1      Managerial Economics	
BUSECO 2      Economic Development	
COSMAN 1      Cost Accounting and Control	
COSMAN 2      Strategic Cost Management	
COSMAN 3      Strategic Business Analysis	
FINACC 1      Financial Accounting and Reporting	
FINACC 2      Conceptual Frameworks and Accounting Standards	
FINACC 3      Intermediate Accounting 1	
FINACC 4      Intermediate Accounting 2	
FINACC 5      Intermediate Accounting 3	
FINMAN 1      Financial Markets	
FINMAN 2      Financial Management	
FINMAN 3      International Business, Trade and Finance	
GERMIC 1      Governance, Business Ethics, Risk Management and Internal Control	
- In Professional Courses:	<b>1.5</b>
ACCTAX 3      Strategic Tax Management	
ADVACC 1      Accounting for Specialized Transactions	
ADVACC 2      Accounting for Business Combinations	
ADVACC 3      Accounting for Government and Non-profit Organizations	
AELECT 1      Accounting Electives 1*	
AELECT 2      Accounting Electives 2*	
AELECT 3      Accounting Electives 3*	

BUSANA 2 Data Warehousing and Management BUSMAN 104 Project Management FINACC 6 Issues in Financial Reporting INSYST 1 Managing Information and Technology INSYST 2 Information Systems Analysis and Design INSYST 3 Information Systems Operations and Maintenance INSYST 4 Information Security and Management INSYST 5 Enterprise Resource Planning and Management INSYST 6 Management Information System	
- In Business Management Education Courses: BUSMAN 106 Operations Management and TQM BUSTRA 1 Strategic Management	<b>1.5</b>
- General Education, Religious Studies, FFP/NSTP and PE Courses	<b>1.0</b>

When the BSAIS student gets into any of the situation below, the corresponding action will be applied:

<b>SITUATION</b>	<b>ACTION</b>
GPA is less than 1.75	The student is disqualified to continue in the BSAIS program and is advised to shift to another course.
Final Grade in any Business Management, and Accounting Education Courses is 1.0.	The student is given the chance to retake the said subject and meet the required final grade.
Final Grade in any Professional Courses is 1.0.	The student is given the chance to retake the said subject and obtain the required final grade.
Final Grade in any Business Management, Accounting Education, and Professional Courses is F or WF.	The student is given the chance to retake the said subject and obtain the required final grade. No more than nine (9) units of combined General, Business Management, Accounting Education, and Professional Courses must have been failed (F) during any semester of his/her study. In addition, the student is allowed only a maximum of two (2) Professional Courses with a final grade of F or WF during his/her entire period of study.
Final Grade in any General Education Courses is F or WF.	The student is given the chance to retake within one school year the said subject and obtain the required final grade. In addition, no more than three (3) units of General Education Courses must have been failed during any semester of his/her study.